



OSKALOOSA SERVICE CENTER  
2503 TODD ST  
OSKALOOSA, IA 52577  
641-673-7094

EXHIBIT 1

YOUR NAME  
DISTRICT CONSERVATIONIST

## Conservation Plan

NEW PRODUCER  
1234 RURAL ROAD  
OSKALOOSA, IA 52577

### OBJECTIVE(S)

To restore the floodplain portion of this farm to a functioning floodplain. These fields will no longer be used for crop production. Land will be entered into the EWP floodplain easement program.

### Crop

Tract: YYYY

#### Conservation Cover

This field(s) has been enrolled in the Floodplain Easement Program. Adequate vegetation is present and no further vegetative establishment is required to provide adequate soil erosion protection.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	5.7 ac	4	2010		
1	8.5 ac	3	2010		
<b>Total:</b>	<b>14.2 ac</b>				

#### Conservation Cover

This field(s) has been enrolled in the Floodplain Easement Program. Enrolled acres will be seeded to the Dry Mix in order to provide adequate soil erosion protection and restore plant diversity.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	10.3 ac	5	2010		
<b>Total:</b>	<b>10.3 ac</b>				

#### Conservation Cover

This field(s) has been enrolled in the Floodplain Easement Program. These acres will be seeded to the Wet Mix in order to provide adequate soil erosion protection and restore plant diversity.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	28 ac	4	2010		
<b>Total:</b>	<b>28 ac</b>				

IOWA INSTRUCTIONS 440-381 – Emergency Watershed Protection Program—  
Floodplain Easement (EWP-FPE) Restoration Guidance for Iowa

EXHIBIT 1

**Fence**

Construct a fence for use as a barrier to wildlife, livestock, or people. A "Fencing Plan" will be provided specifying the type of fencing materials and installation specifications.

Operation and Maintenance:

Inspect the fences on a regular basis. Inspect fences after storm events. Maintenance and repairs will be performed in a timely manner as needed.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	1480 ft	6	2010		
Total:	1480 ft				

**Pest Management**

Manage infestations of weeds, insects and disease to reduce adverse effects on plant growth, crop production and material resources.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	59.3 ac	10	2009		
Total:	59.3 ac				

**Tree/Shrub Establishment**

This field(s) have been enrolled in the Floodplain Easement Program. These acres will be planted to trees in order to provide adequate soil erosion protection and restore plant diversity.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	6.8 ac	4	2010		
Total:	6.8 ac				

IOWA INSTRUCTIONS 440-381 – Emergency Watershed Protection Program—  
Floodplain Easement (EWP-FPE) Restoration Guidance for Iowa

EXHIBIT 1

CERTIFICATION OF PARTICIPANTS

_____	_____
NEW PRODUCER	DATE

CERTIFICATION OF:

_____	_____
DISTRICT CONSERVATIONIST	
YOUR NAME	DATE

_____	_____
CONSERVATION DISTRICT	
MAHASKA SOIL & WATER CONS	DATE

PUBLIC BURDEN STATEMENT

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collections is 0578-0013. The time required to complete this information collection is estimated to average 45/0.75 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection information.

PRIVACY ACT

The above statements are made in accordance with the Privacy Act of 1974 (5 U.S.C 522a). Furnishing this information is voluntary; however failure to furnish correct, complete information will result in the withholding or withdrawal of such technical or financial assistance. The information may be furnished to other USDA agencies, the Internal Revenue Service, the Department of Justice, or other state or federal law enforcement agencies, or in response to orders of a court, magistrate, or administrative tribunal.

USDA NON-DISCRIMINATION STATEMENT

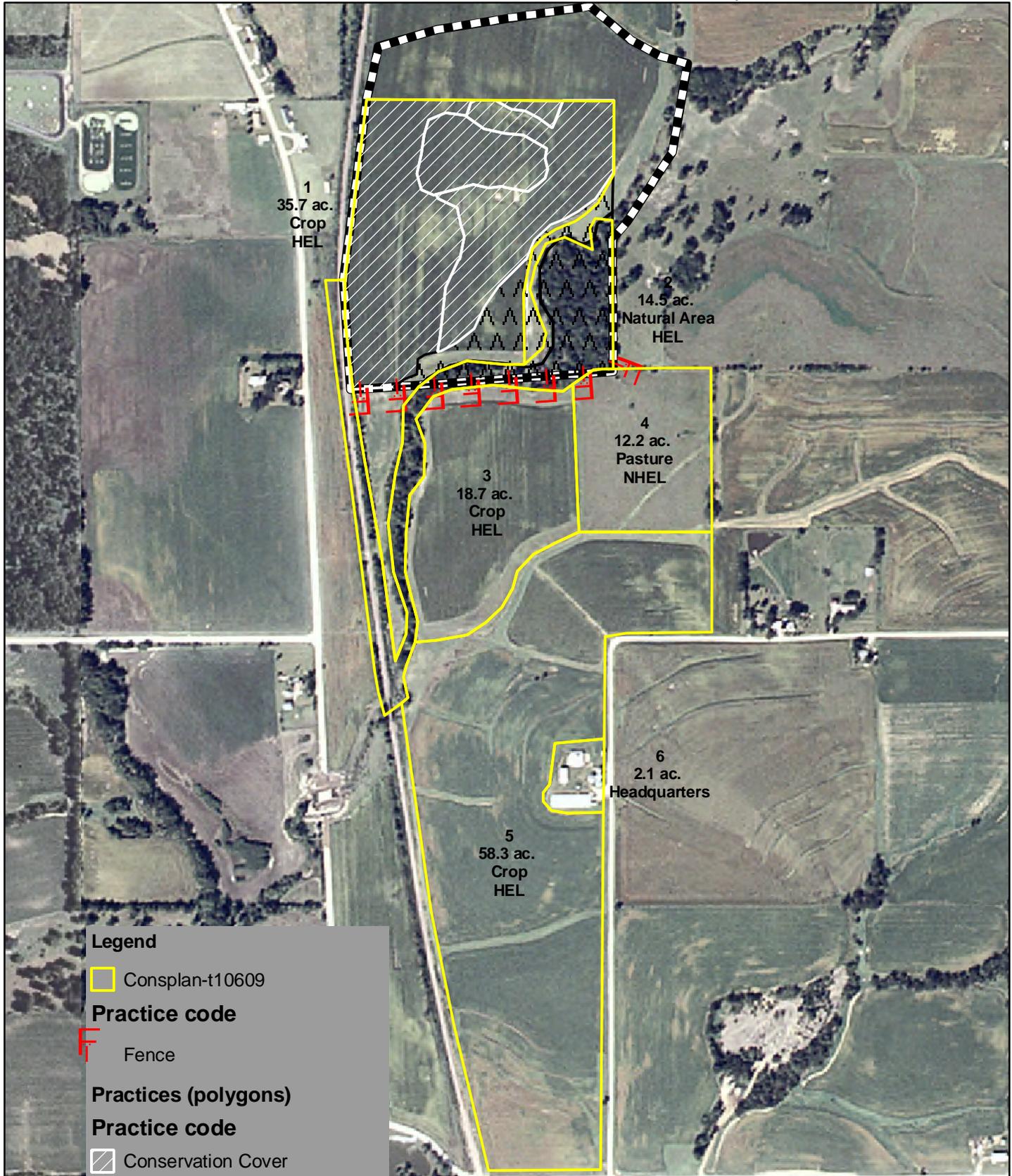
"The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, family status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer."

# EWP Conservation Plan Map

Date: 10/6/2009

Customer(s): John Q. Farmer  
Legal Description: SW 1/4 Sect. 23 New Twp.  
Farm #1234 Tract #10609

Field Office: MARSHALLTOWN SERVICE CENTER  
Agency: NRCS  
Assisted By: Dubendorf, Jennifer L  
State and County: IA, 19127



## Legend

Consplan-t10609

## Practice code

Fence

## Practices (polygons)

## Practice code

Conservation Cover

Tree Planting

nrcs\_pending\_easements\_a\_ia



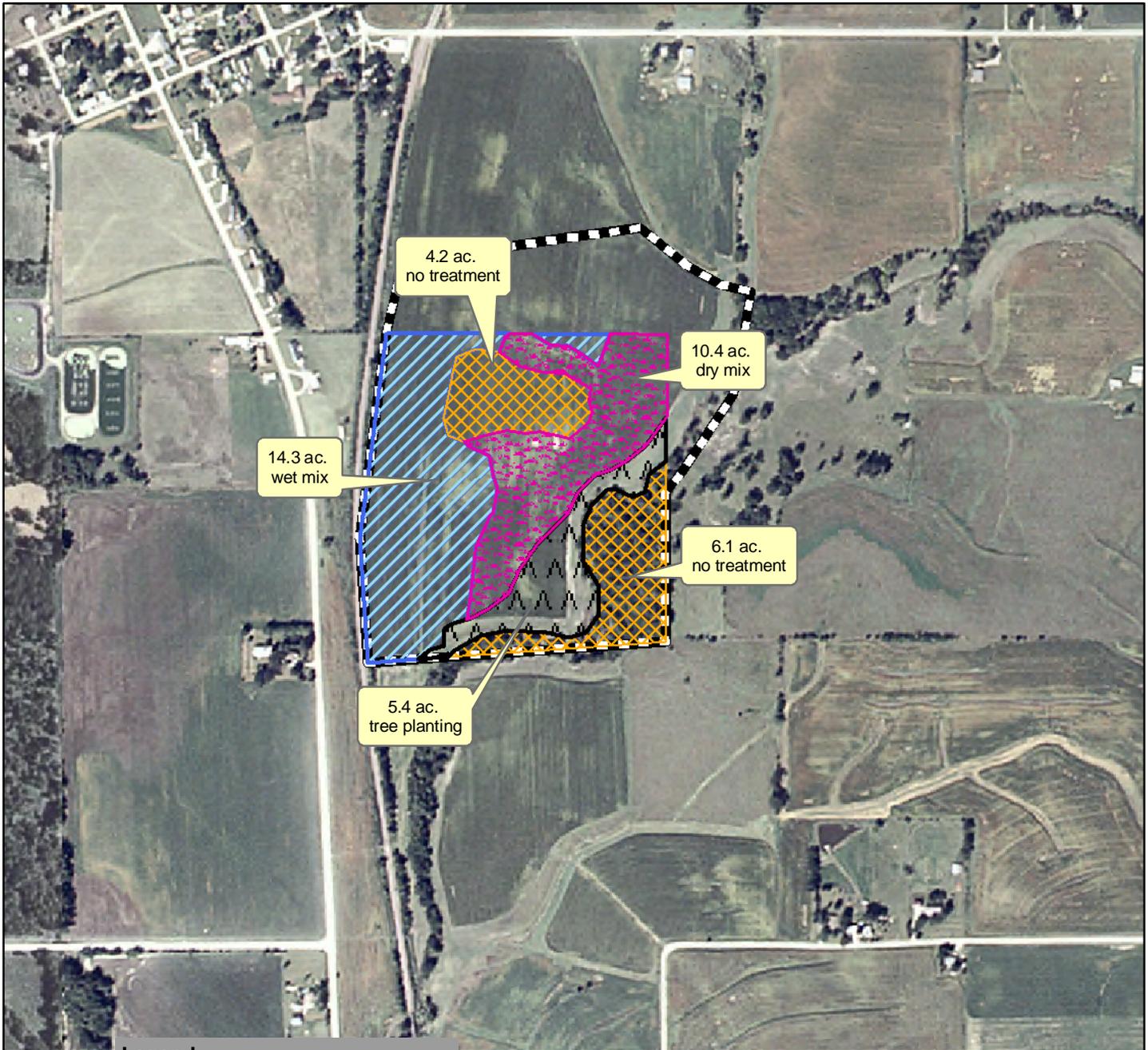
0 660 1,320 1,980 Feet

# EWP Seeding Plan Map

Date: 10/6/2009

Customer(s): John Q. Farmer  
Legal Description: SW 1/4 Sect. 23 New Twp.  
Farm #1234 Tract #10609

Field Office: MARSHALLTOWN SERVICE CENTER  
Agency: NRCS  
Assisted By: Dubendorf, Jennifer L  
State and County: IA, 19127



## Legend

### EWP\_seeding

#### LABEL

 dry mix

 wet mix

 tree planting

 no treatment

 nracs\_pending\_easements\_a\_ia



## Supporting Toolkit Instructions for EWP-FPE Restoration Plans

These plans will be done by individual tracts.

It is necessary that the name that appears on the Conservation Plan and Map are an exact match to the name as it appears on the Option Agreement to Purchase.

1. The EWP Symbology will need to be copied from the local server to the c drive of each computer that will be working on the EWP-FPE Restoration Plans. The file F:\Symbology\EWP\_Symbology.style will need to be copied to C:\Documents and Settings\Your.Name\Application Data\ESRI\ArcMap and saved without changing the name EWP\_Symbology.style.
2. It is necessary to reload the domain data in toolkit in order for the new practices to be available. To do this open toolkit, then go to the 'File' menu and select 'Reload Domain Data' follow any additional instructions provided on the screen.
3. In Toolkit open the Preferences and go to the 'Choice List' tab, be sure that the appropriate codes are check marked on the 'Programs List'.
  - a. EWP-15          Emergency Watershed Protection – 15
  - b. WFPO RECO    WFPO, Recovery Act
4. Check out the appropriate customer folder in Toolkit. If a customer folder for this tract has not yet been created then do so at this time. All regular conservation planning and the EWP-FPE Restoration Plans should be done in the same customer folder.
5. All the EWP-FPE Restoration Plan work is to be done in the existing Consplan\_t####.mxd file, if this file does not yet exist in the customer folder then create it using the existing Iowa Policy for Conservation Planning.  
<ftp://ftp-fc.sc.egov.usda.gov/IA/intranet/GMIA180-409Amend15.pdf>
6. Add the statewide pending easement data layer file to the map, it is located on the local server in the following location, by adding the layer file the symbology that is required for this layer will be automatically applied.  
F:\geodata\environmental\_easements\nrcs\nrcs\_pending\_easements\_a\_ia.lyr
7. Create a 'Resource Inventory Polygon' layer. It should be named EWP\_seeding.shp and should be saved in the 'Resource\_Maps' folder in the Toolkit customer folder.

EXHIBIT 2

8. Copy and Paste the pending easement boundary for this tract from the statewide data layer 'nracs\_pending\_easements\_a\_ia.shp' to the 'EWP\_seeding.shp' data layer. Be sure to save your edits often.
9. Remember to save the Consplan\_t####.mxd file.
10. Using the appropriate 'Practice Layers' (point, line and polygon) enter the practices that will be utilized in the restoration plan. Be sure that you are attributing and labeling them according to Iowa Policy for Conservation Planning. Be sure that the nracs\_pending\_easements\_a\_ia data is always visible and is at the bottom of the legend so it draws under the other data, as shown on the supporting maps.

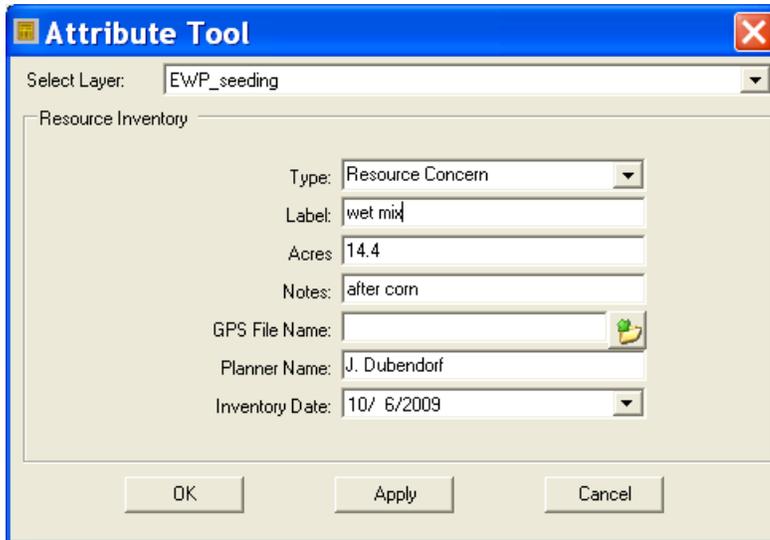
***For example: Code 500 – Obstruction Removal will be used for debris removal, breaking existing tiles, fence removal or levee breaks and will be entered as a small polygon with a size entered of 1 acre per occurrence.***

11. Print the EWP Conservation Plan Map. Maps will not be accepted that are not at the 1" = 660' scale, use the Iowa Symbology, have a legend with it, and have the header accurately completed especially the customer name it should be an exact match to the name as it appears on the Option Agreement to Purchase. An example is attached as a part of EXHIBIT 1 or as shown here.

EWP Conservation Plan Map		Date : 10/06/2009
Customer(s): John O. Farmer		Field Office: MARSHALLTOWN SERVICE CENTER
		Agency: NRCS
Legal Description: SW 1/4 Sect. 23 New Twp. Farm #1234 Tract#10509		Assisted By: Dibeendorf, Jennifer L
		State and County: IA, 19127

12. Save a PDF copy of the map. It should be named as 'EWP-consplan-t####.pdf' and should be saved in the 'Resource\_Maps' folder in the Toolkit customer folder.
13. Edit the EWP\_seeding.shp, split this polygon into the specific seeding mixtures that will be utilized during the restoration remember to keep the practices within this tract.
14. Save Edits and Stop Editing the EWP\_seeding.shp. To determine the correct amount of acres for each treatment area, use the Calculate Acres button. 
15. When attributing be sure to put the seeding mix in the 'Label' portion of the attribute window, as shown in this screen shot. It is important that you use only these four descriptions in the 'Label' attribution so the symbology applies correctly: wet mix, dry mix, no treatment, tree planting.

EXHIBIT 2

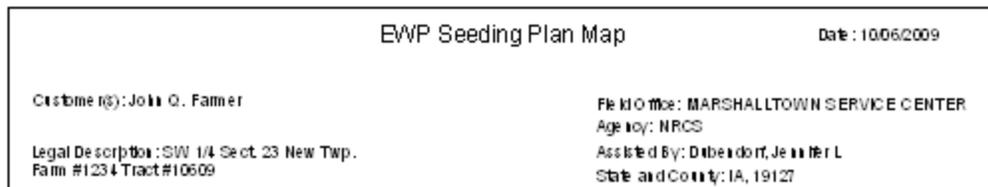


16. Be sure to apply the EWP\_Symbols to the EWP\_seeding.shp. The field to use when applying the symbology is 'Label'. Be sure that the nrcs\_pending\_easements\_a\_ia data is always visible and is at the bottom of the legend so it draws under the other data, as shown on the supporting maps.

17. Label the EWP\_seeding.shp using callouts the labels should include acres and seeding mix which was entered in the 'labels' field and look like the EWP Seeding Map in EXHIBIT 1 or as in this example.



18. Print the EWP Seeding Plan Map. Maps will not be accepted that are not at the 1" = 660' scale, use the EWP Symbology, have a legend on it, and have the header accurately completed especially the customer name it should be an exact match to the name as it appears on the Option Agreement to Purchase. An example is attached as a part of this EXHIBIT or as shown here.



## EXHIBIT 2

19. Save a PDF copy of the map. It should be named as this example with the last 5 characters of the contract number being the first part of the file name as shown here '603B4-EWP\_seeding-t####.pdf' and should be saved in the 'Resource\_Maps' folder in the Toolkit customer folder.
20. Remember to save and close the Consplan\_t####.mxd file.
21. Open the 'Practice Schedule' tab. Make sure that all the practices are scheduled that are a part of the EWP-FPE Restoration Plan are scheduled, have the correct narratives and have the appropriate program codes entered.
22. Using the 'Plan Wizard' open the conservation plan document. An example is attached. Conservation Plans will not be accepted that do not have the appropriate narratives or the correct customer name it should be an exact match to the name as it appears on the Option Agreement to Purchase.
23. Print the EWP Conservation Plan.
24. Save the EWP Conservation Plan file. It should be named as this example with the last 5 characters of the contract number being the first part of the file name as shown here '603B4-EWP\_plan-t####.xls' and should be saved in the 'Plan\_Reports' folder in the Toolkit customer folder.
25. Send the paper copy of the EWP-FPE Conservation Plan Map, the EWP-FPE Seeding Plan Map and Conservation Plan to the State Office Easement Programs Team (EWT) as detailed in the IA Instruction 440-381 First Edition – September 2009 that has already been transmitted.