



Natural Resources Conservation Service  
210 Walnut Street, Room 693  
Des Moines, IA 50309-2180

May 11, 2009

## IOWA INSTRUCTION 230-382 – CIVIL RIGHTS & HARASSMENT PREVENTION INFORMATION FOR NRCS PARTNERS

### Part 382.0 PURPOSE

This Iowa Instruction provides the “Civil Rights & Harassment Prevention Information for NRCS Partners” PowerPoint presentation to serve as a resource to be used by all offices. The PowerPoint presentation is attached to this Iowa Instruction.

### Part 382.1 SCOPE

These instructions will be followed by all field offices and Iowa NRCS agreement liaisons and government representatives.

### Part 382.2 FILING INSTRUCTIONS

This Iowa Instruction will be posted on the Iowa NRCS Employee Website, which can be accessed at <http://www.ia.nrcs.usda.gov/intranet/> under the Iowa NRCS eDirectives System section.

/s/Richard Sims  
State Conservationist

Attachment

O

(IA Instruction Title 230-382 First Edition – May 2009)

*Helping People Help the Land*

An Equal Opportunity Provider and Employer

IOWA INSTRUCTION 230-382 – CIVIL RIGHTS & HARASSMENT PREVENTION INFORMATION  
FOR NRCS PARTNERS

1. PURPOSE:

This Iowa Instruction provides the “Civil Rights & Harassment Prevention Information for NRCS Partners” PowerPoint presentation, a resource to be used by all offices.

2. BACKGROUND

In FY08, field staff requested a consistent Civil Rights presentation to be used for contractor meetings. To increase consistency and to guarantee Iowa NRCS Civil Rights compliance, the presentation was developed. Additionally, it was determined that the same message will be provided to all partners that have entered into agreements with Iowa NRCS.

3. PROCESS:

This Iowa NRCS PowerPoint presentation has been developed by the Iowa NRCS Civil Rights Advisory Committee (CRAC) for use by all field offices when conducting contractor meetings, so there is a consistent message provided statewide. Also, Iowa NRCS liaisons and government representatives for all cooperative, contribution, reimbursable, and refundable agreements will provide this presentation by email or hard copy to agreement partners.

The PowerPoint presentation is attached to this Iowa Instruction and is also available on the Civil Rights webpage of the Iowa NRCS website at <http://www.ia.nrcs.usda.gov/about/civilrights.html>.

Contact Tanya Meyer-Dideriksen, State Outreach Coordinator, at 515-284-4525 or [Tanya.meyer@ia.usda.gov](mailto:Tanya.meyer@ia.usda.gov) with any questions.

Approved By:

Date:

/s/Richard Sims  
State Conservationist  
Natural Resources Conservation Service  
210 Walnut Street, Room 693  
Des Moines, IA 50309-2180

05/11/09

Attachment