

Addendum to 58-287-2, Recommendation and Approval of Awards

NRCS Employee Name:

Employee Duty Station:

Time Period for Performance: October 1, 2011 – September 30, 2012

The employee's Fiscal Year 2012 summary performance rating was:

~~AAAAA~~ Superior A

~~AAAAA~~ Outstanding

Performance exceeded my expectations because:

The above write-up addresses the following (must include at least two):

Increased quality of work product

Unusual creativity

Timely completion of project

Government savings in time and/or money

Adverse obstacles or unusual circumstances

Increased program effectiveness

The above write-up includes an example of at least one of the following results:

Project acceptance

Improved effectiveness

Savings in time, money, and/or material

Improved productivity

Improved efficiency

Improved levels of cooperation

Technological Advancement

Supervisor's Signature

Date

Second Level Supervisor's Signature

Date