

Setting preferences in Toolkit 2004

Abstract

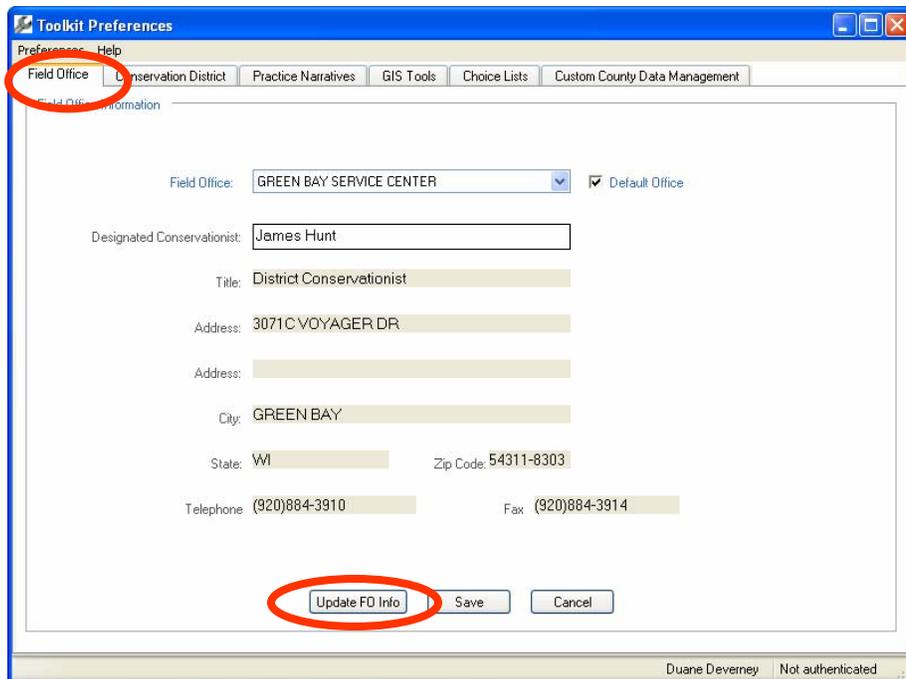
This task sheet will assist you in setting up preferences in Toolkit 2004. Preferences are computer and profile specific (i.e. Each Toolkit 2004 user will have to set preferences on each computer he or she uses).

Details

1. **Click** on the **wrench** icon in the *Toolkit Start Screen*.

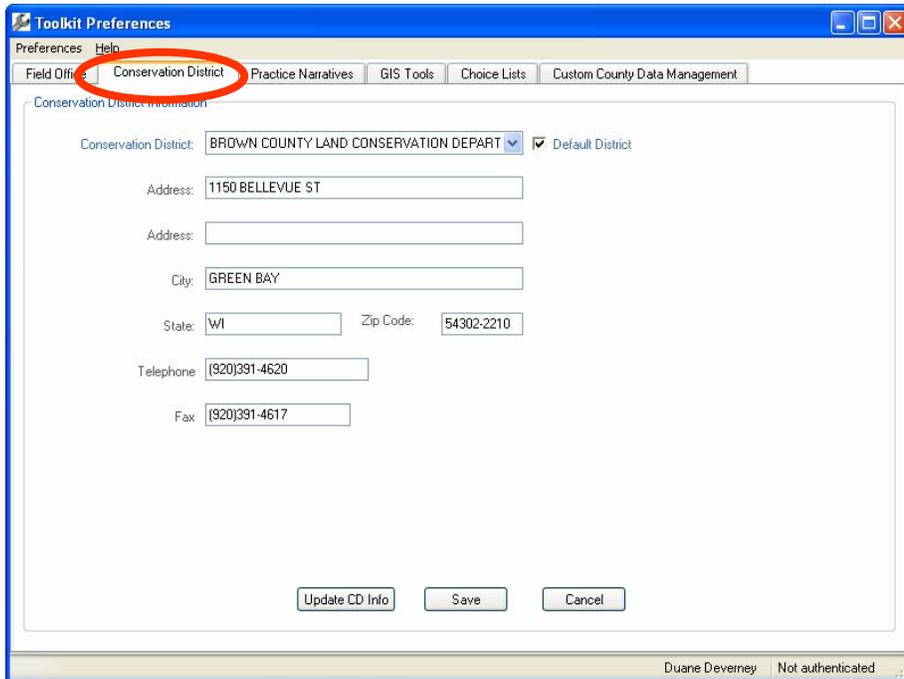


2. On the *Field Office* tab, **click** the **Update FO Info** button. **Click** the field office pull-down menu and **choose** your Field Office. **Place** a check-mark in the Default Office check box. When finished, click **Save**.



Wisconsin Toolkit Task Guide

- On the *Conservation District* tab **click** the **Update CD Info** button. **Click** the Conservation District pull-down menu and **choose** your Conservation District. **Place** a check-mark in the *Default District* check box. **Click** Save.



Toolkit Preferences

Preferences Help

Field Office **Conservation District** Practice Narratives GIS Tools Choice Lists Custom County Data Management

Conservation District Information

Conservation District: BROWN COUNTY LAND CONSERVATION DEPART Default District

Address: 1150 BELLEVUE ST

Address:

City: GREEN BAY

State: WI Zip Code: 54302-2210

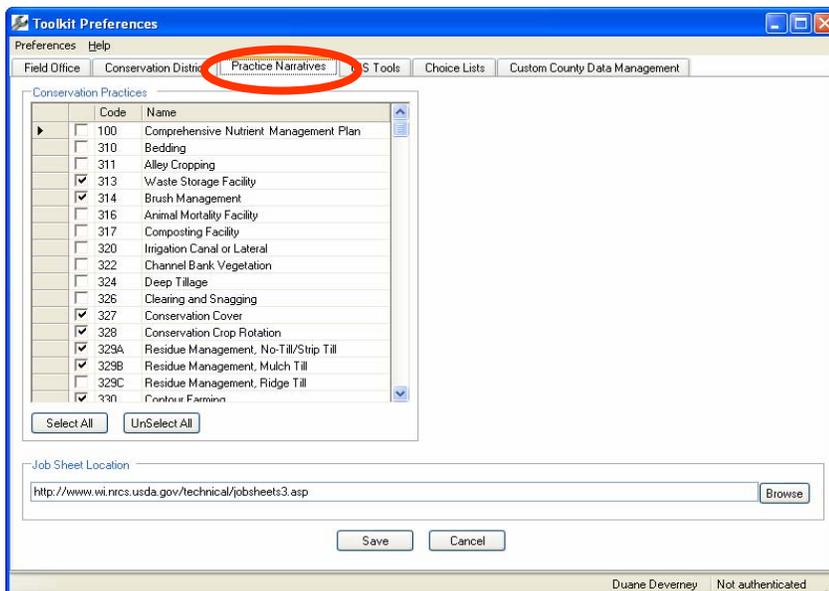
Telephone: (920)391-4620

Fax: (920)391-4617

Update CD Info Save Cancel

Duane Deverney Not authenticated

- On the *Practice Narratives* tab, uncheck the Practice Codes that you never use. You can not add new Practice Codes. Type in the following URL for the Job Sheet Location:
<http://www.wi.nrcs.usda.gov/technical/jobsheets3.asp>



Toolkit Preferences

Preferences Help

Field Office Conservation District **Practice Narratives** GIS Tools Choice Lists Custom County Data Management

Conservation Practices

Code	Name
<input type="checkbox"/>	100 Comprehensive Nutrient Management Plan
<input type="checkbox"/>	310 Bedding
<input type="checkbox"/>	311 Alley Cropping
<input checked="" type="checkbox"/>	313 Waste Storage Facility
<input checked="" type="checkbox"/>	314 Brush Management
<input type="checkbox"/>	316 Animal Mortality Facility
<input type="checkbox"/>	317 Composting Facility
<input type="checkbox"/>	320 Irrigation Canal or Lateral
<input type="checkbox"/>	322 Channel Bank Vegetation
<input type="checkbox"/>	324 Deep Tillage
<input type="checkbox"/>	326 Clearing and Snagging
<input checked="" type="checkbox"/>	327 Conservation Cover
<input checked="" type="checkbox"/>	328 Conservation Crop Rotation
<input checked="" type="checkbox"/>	329A Residue Management, No-Till/Strip Till
<input checked="" type="checkbox"/>	329B Residue Management, Mulch Till
<input checked="" type="checkbox"/>	329C Residue Management, Ridge Till
<input type="checkbox"/>	330 Conservation Farming

Select All UnSelect All

Job Sheet Location

<http://www.wi.nrcs.usda.gov/technical/jobsheets3.asp> Browse

Save Cancel

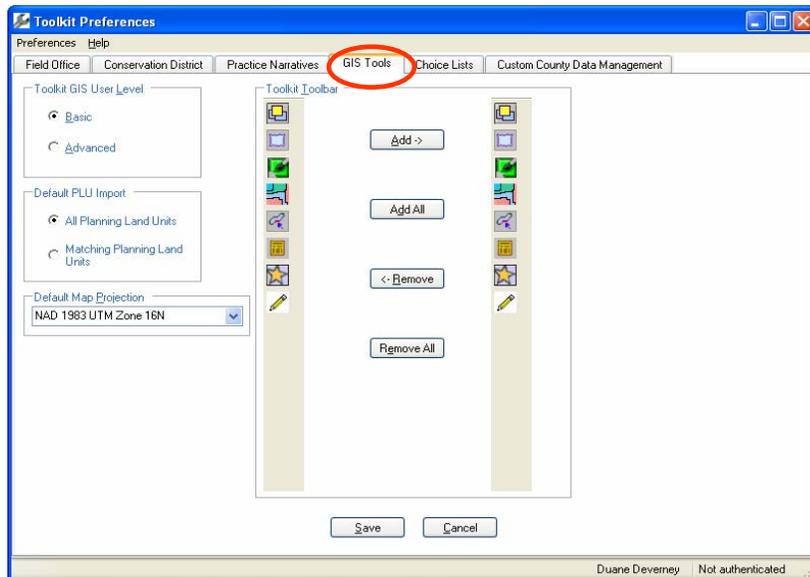
Duane Deverney Not authenticated

- Click** save.

Wisconsin Toolkit Task Guide

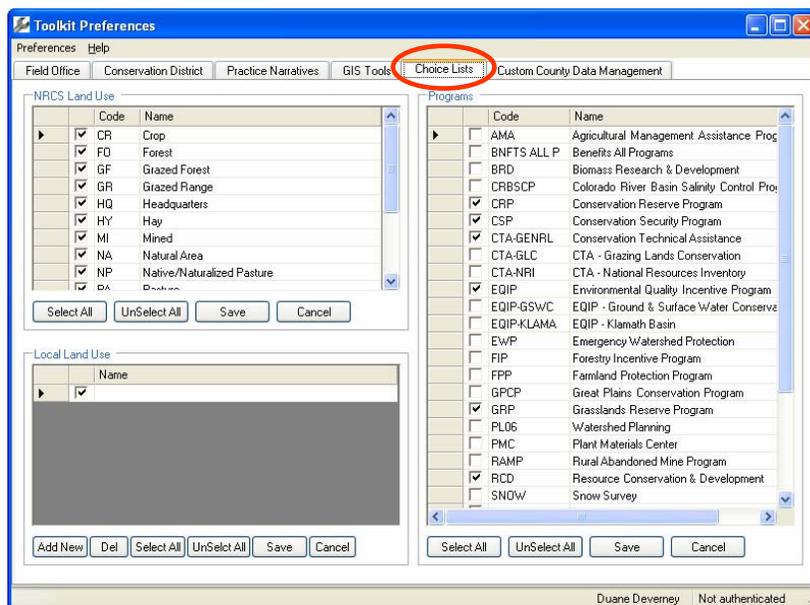
- On the *GIS Tools* tab, **Check** the Basic or Advanced *Toolkit GIS User Level*. The *Default PLU Import* should be set to All Planning Land Units. Set the *Default Map Projection* to the correct UTM zone for that county. **Click** the **Save** button.

Note: If the Advanced GIS User level is chosen, some ArcMap buttons will move to the file menu



- On the *Choice Lists* tab, **uncheck** any *NRCS Land Use* that you never use (i.e. Mined, Grazed Range, etc.). **Add** necessary *Local Land Use* info. **Uncheck** *Programs* that you never use (i.e. EQIP-Klamath Basin).

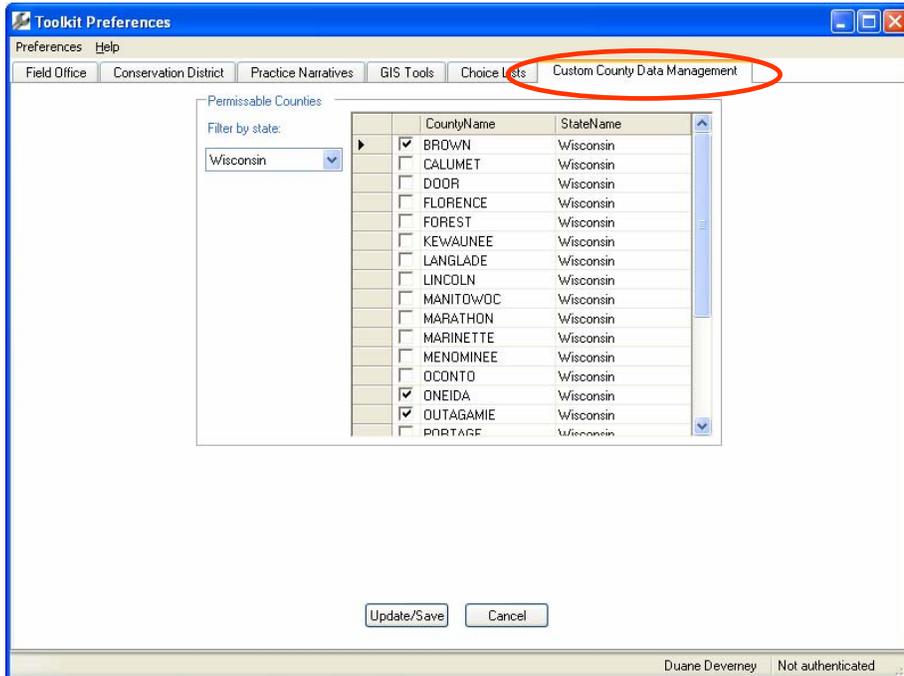
Note: Local programs (i.e. Farmland Preservation Program) can be tracked using Local Land Use info.



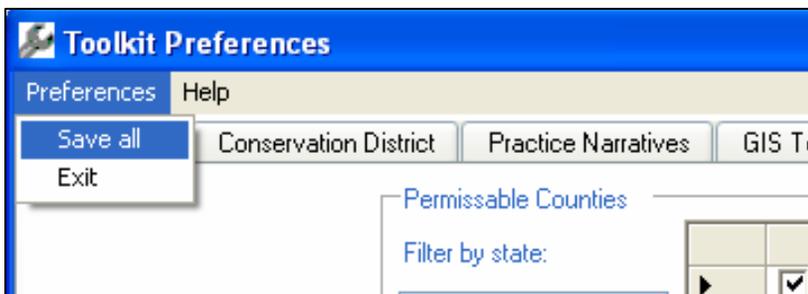
Wisconsin Toolkit Task Guide

- On the *Custom County Data Management* tab, place a check mark next to those counties you work within.

Note: As a rule, you should not have more than five counties checked at any given time.



- Click the *Preferences* menu...select **Save All**.



When done, click the *Preferences* menu...select **Exit**.