

Opening an Existing ArcGIS Map Document

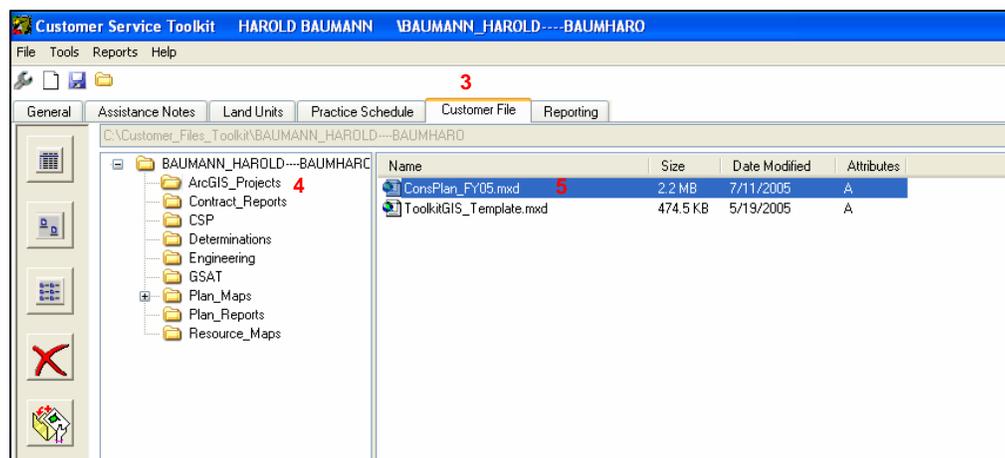
Abstract

The purpose of this guide is to demonstrate how to open an ArcGIS map document that has already been created.

Steps: Check Out Customer - Open Customer Window – Navigate to the Customer Folder tab – Click the ArcGIS_Projects folder - Double click on project.

Details

1. **Check out** the customer file.
2. **Open** the customer file window.
3. **Navigate** to the *Customer File* tab (see graphic below – **3**).
4. **Select** the *ArcGIS_Projects* folder (see graphic below – **4**).



5. **Double click** on the project that you want to open (see graphic above – **5**). This will start *ArcGIS* and open your project.