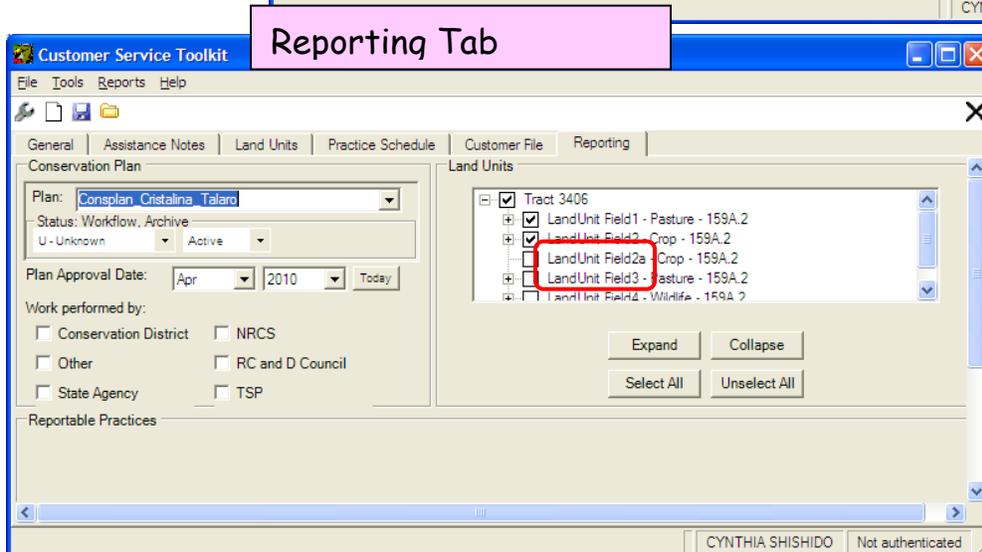
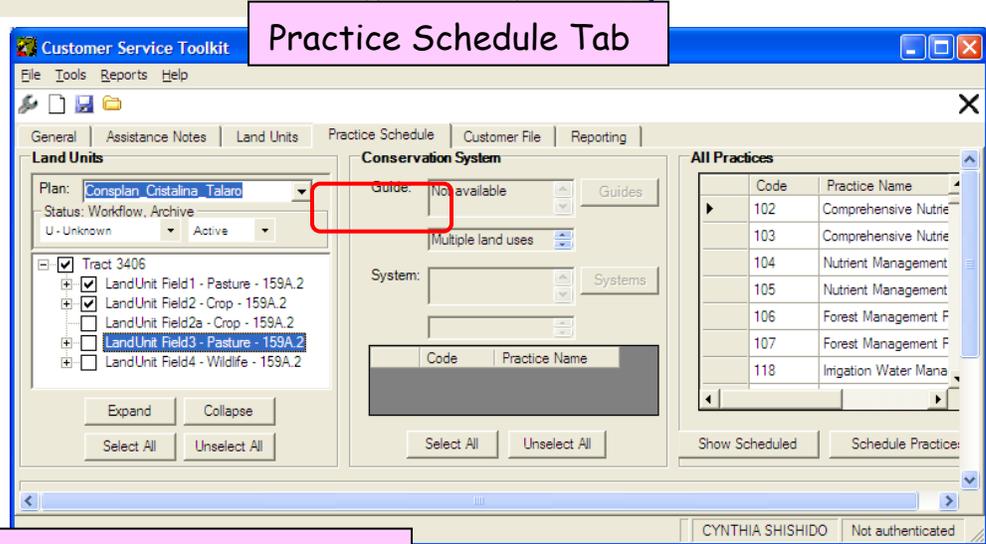
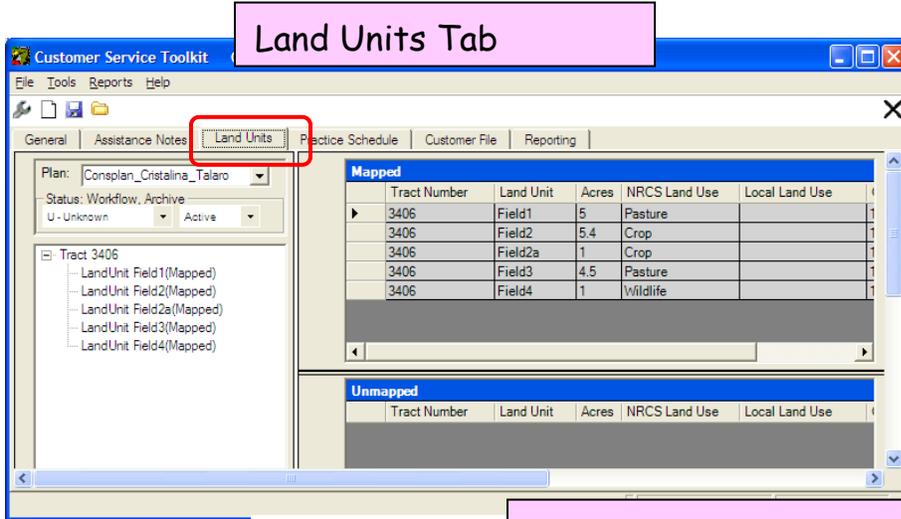


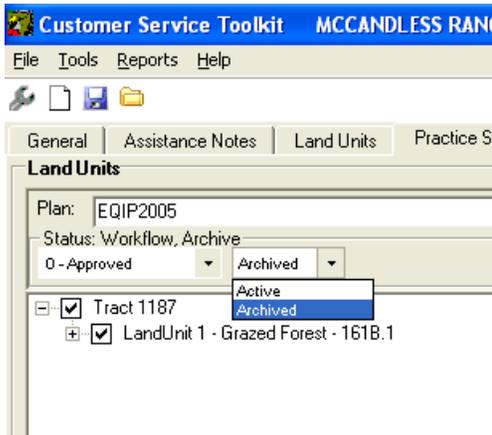
Pacific Islands Area – Toolkit Hints & Tips

20. Toolkit Status Flag Definitions

Toolkit Status Flags need to be set within Toolkit in the Land Units Tab, Practice Schedule Tab or the Reporting Tab. This document describes the various status flags to assist planners in setting status flags for each consplan layer.



20. Toolkit Status Flag Definitions

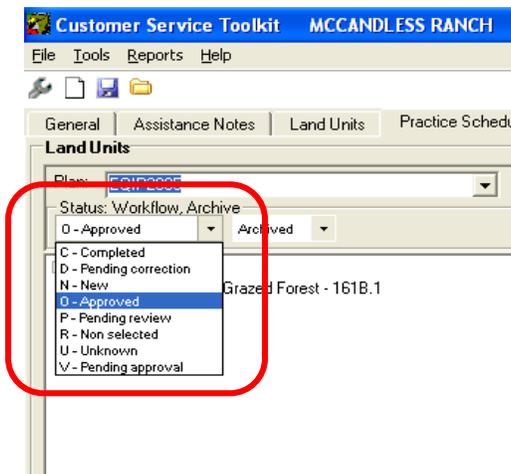


1. Active
2. Archived

TOOLKIT ARCHIVE FLAGS

- **Active** – Plan is in the process of planning or being applied. Plans with workflow status of **pending correction, new, approved, pending review, and pending approval** should have archive status of “Active”.
- **Archived** - Plans that do not meet the definitions of a valid conservation plan, are alternatives not selected by the client, or are completed. Archived plans may be retrieved at any time and either reinstated to active status or used as a template for a new plan. Plans with workflow status of “**Non-Selected**” and “**Completed**” should have archive status of “Archived”.

TOOLKIT WORKFLOW FLAGS



1. C – Completed
2. D – Pending Correction
3. N – New
4. O – Approved
5. P – Pending Review
6. R – Non-selected
7. U – Unknown
8. V – Pending Approval

20. Toolkit Status Flag Definitions

- **(C) Completed** - The plan meets the “Approved” status definition and all planned practices have been applied. If practices are planned that will not be applied, modify the plan to delete them first. A completed plan can be moved back in workflow status at any time due to changes in the clients operation or new resource concerns. Completed plans will be assigned a archive status of “Archived”.
- **(D) Pending Correction** - A “Pending Review” designated plan that has been reviewed by an NRCS official and requires further work before re-submission.
- **(N) New** - This is the default status for a newly-created plan. The plan has no land units or practices. This plan cannot be archived. Plan should be created or deleted.
- **(A) Approved** - There are no “Pending” (review, correction or approval) actions required for the plan and the plan has not been completed. Also, this is the approval of plans submitted by TSPs.
- **(P) Pending Review** - A new or modified plan submitted by a Technical Service Provider (TSP)-default status, partner, or by an employee, that requires review by a NRCS official.
- **(R) Non Selected** - Plans created as alternatives, scratch work, or that have been abandoned due to land ownership changes or have no practices applied after an extended period of time (many years). These plans will be assigned an archive status of “Archived”.
- **(U) Unknown**– No determination can be made according to the accepted business rules. This flag will be used upon an automatic sweep being implemented, but will probably not be used during normal Toolkit Activity.
- **(V) Pending Approval** - Plan that has not been approved by the customer. A plan can be set to this status any time approval or signature from the landowner is required as a next step in the workflow.