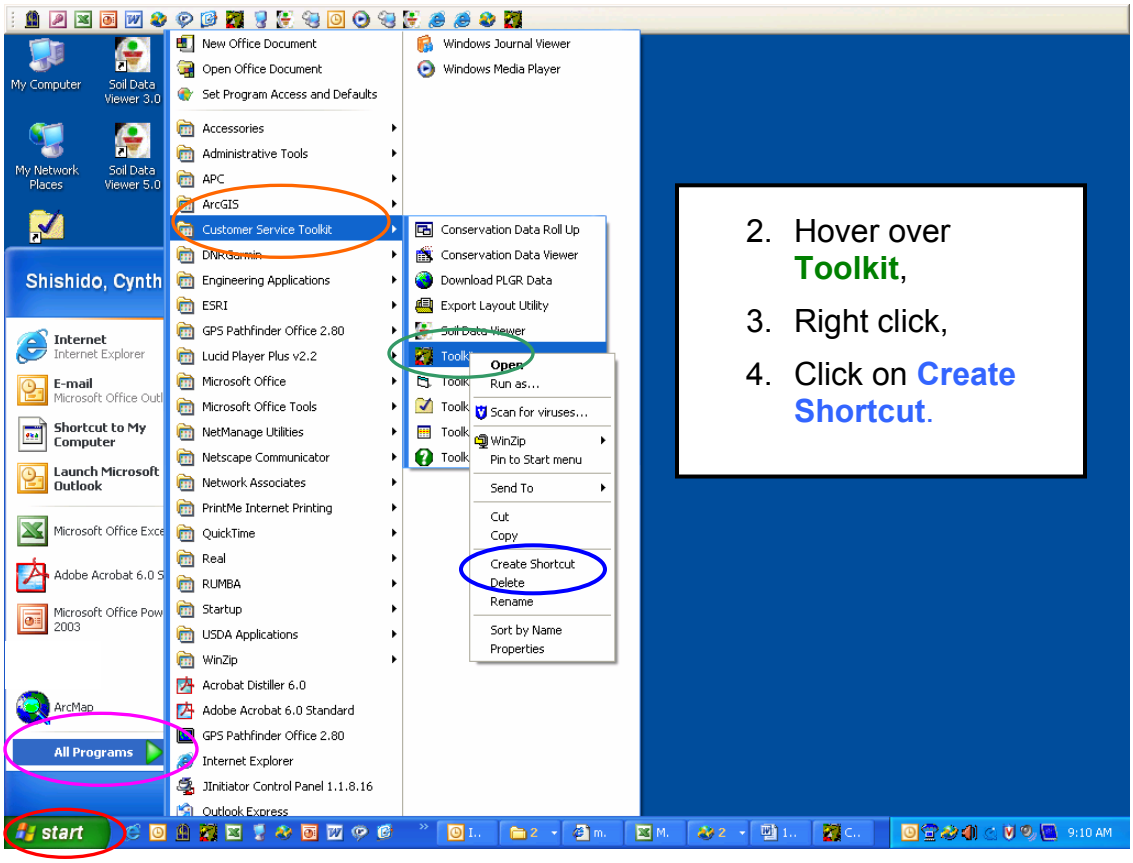
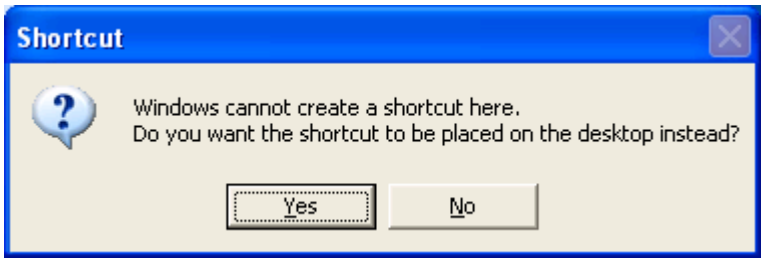
Pacific Islands Area - Toolkit Hints & Tips

1. Creating a Toolkit Icon on Your Desktop

1. Click on **Start** / **All Programs** / **Customer Service Toolkit** / **Toolkit**



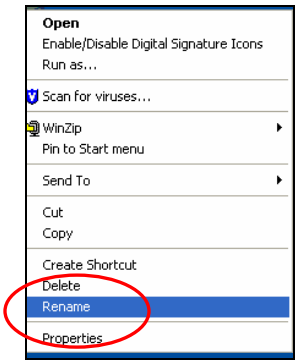
5. Click **"Yes"**

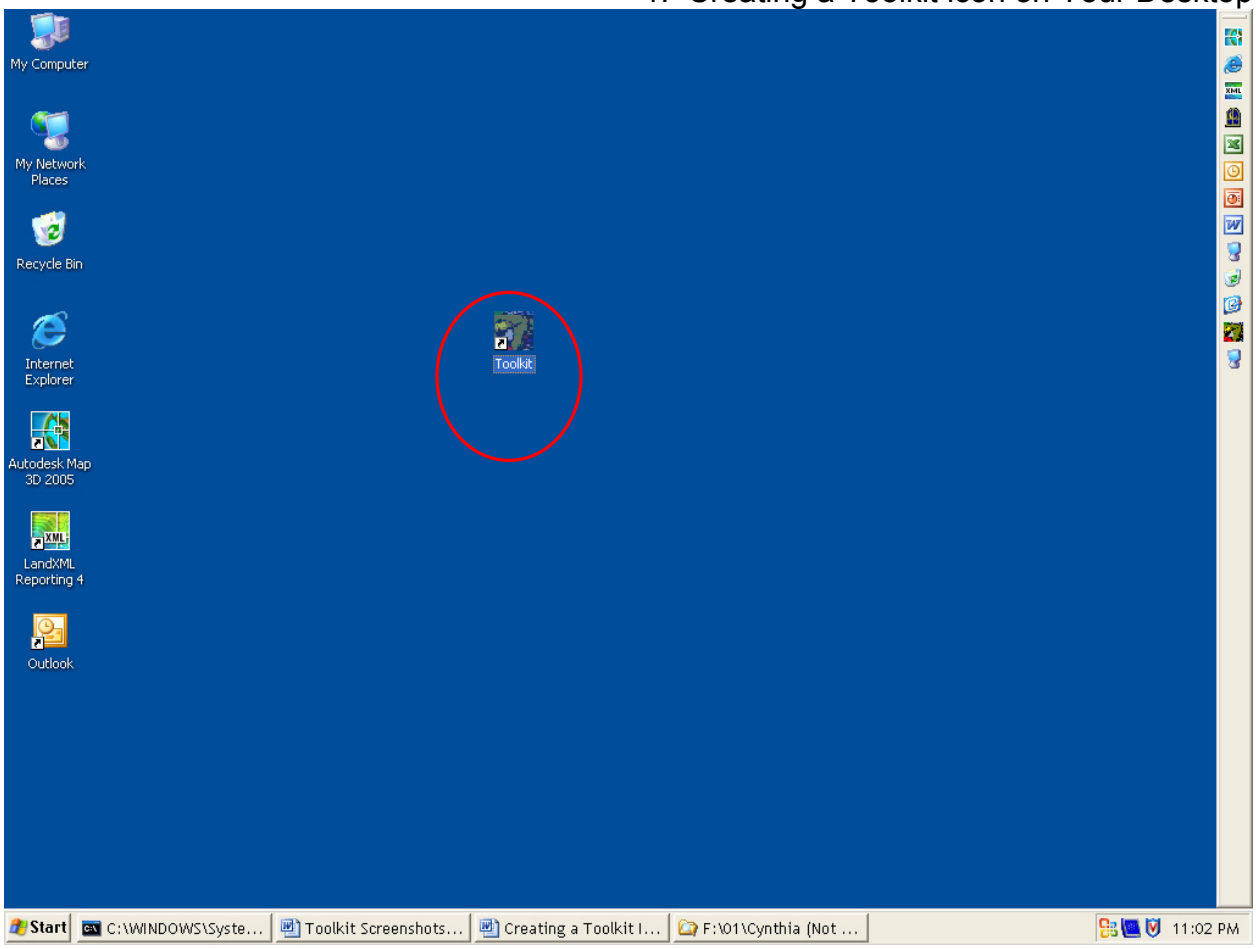


6. Click to highlight **Toolkit (2)** on desktop.

Toolkit (2)

7. Right click, select **Rename**.
    a. Rename **Toolkit (2)** to **Toolkit**.



8. Resulting in a Toolkit Icon on your desktop!

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