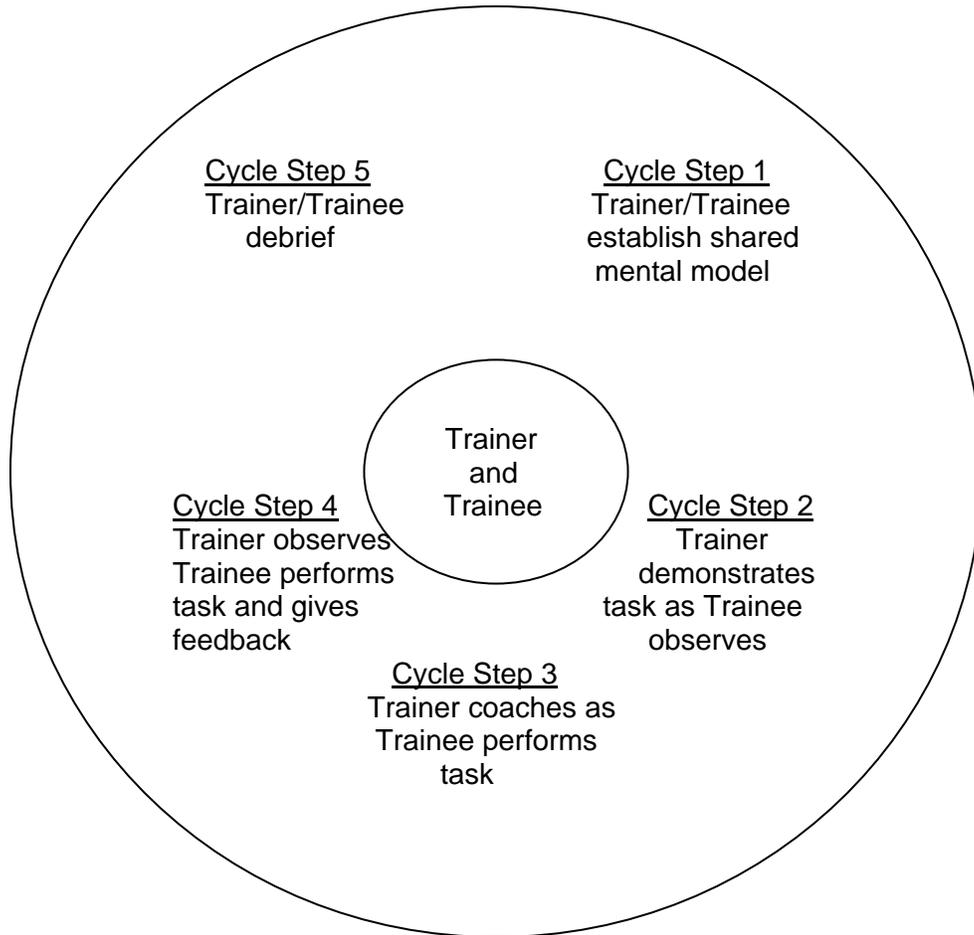


OJT Training Module Cover Sheet

Title: 503 How to find, access, and use the eFOTG web site.
Type: <input checked="" type="checkbox"/> Skill <input type="checkbox"/> Knowledge
Performance Objective: Trainee will be able to ... <ul style="list-style-type: none">• Find and access the eFOTG Web site.• Use the web site to derive soil survey information for a selected county, map unit or selected map units, and in the future an Area of Interest (AOI).
Target Proficiency: <input type="checkbox"/> Awareness <input type="checkbox"/> Understanding <input type="checkbox"/> Perform w/ Supervision <input checked="" type="checkbox"/> Apply Independently <input type="checkbox"/> Proficiency, can teach others
Trainer Preparation: Check web site access before beginning the module.
Special Requirements: Initiate an external learning request with a SF-182 in Aglearn for this activity. Instructions and a template are located on the training webpages for OJT modules.
Prerequisite Modules: None
Notes: Additional development on the eFOTG topic is available in OJT Module 1009 Understand the information found within the FOTG and FOTG sections I and II.
Authors: Marc Crouch
Approved by: Shawn McVey

The Five-Step OJT Cycle for Procedural Training (Skill)



OJT Module Lesson

Title: **503 How to find, access, and use the eFOTG web site.**

WHAT	WHY, WHEN, WHERE, HOW, SAFETY, QUALITY
Cycle step 1	Trainer should help the trainee find and access the Electronic Field Office Technical Guide (eFOTG) web site on the trainee's computer (and save as favorite). Explain the difference between the agency's access to the site and the public access to the site. Review and agree on the objectives with the trainee.
Cycle step 2	Do the following as a demonstration:
1. Review the eFOTG Home Page.	Note the contents and review the five sections of the eFOTG as provided on the web page. Make special note with the trainee of Section II, where soils information is accessed.
2. Open the FOTG application and review <i>the SmartTech/eFOTG</i> .	Select View FOTG Application . Select Help to access SmartTech and select eFOTG. Review the information provided.
3. Select a survey area.	Return to the FOTG Application and follow steps necessary to select a survey area.
4. Select Section II.	Note the menu items under Section II. Click and view what is available with each.
5. Locate soils information.	Note that selecting county soil survey area and site information or other portals now takes you to the Soil Data Mart for soils information.
Cycle steps 3 & 4	Switch seats. Trainee navigates around the Web site while trainer provides guidance as needed.
Cycle step 5	Trainer provides feedback and debriefs trainee. Repeat tasks as needed until trainee is able to perform without supervision. Note that this is a demonstration only as it is not a working site for soil scientists.

OJT Module Lesson Measurement of Learning

Title: 503 How to find, access, and use the eFOTG web site.	
WHAT	WHY, WHEN, WHERE, HOW, SAFETY, QUALITY
None	

SF-182

Trainee and/or supervisor access Aglearn to verify completion of the module via its SF-182.