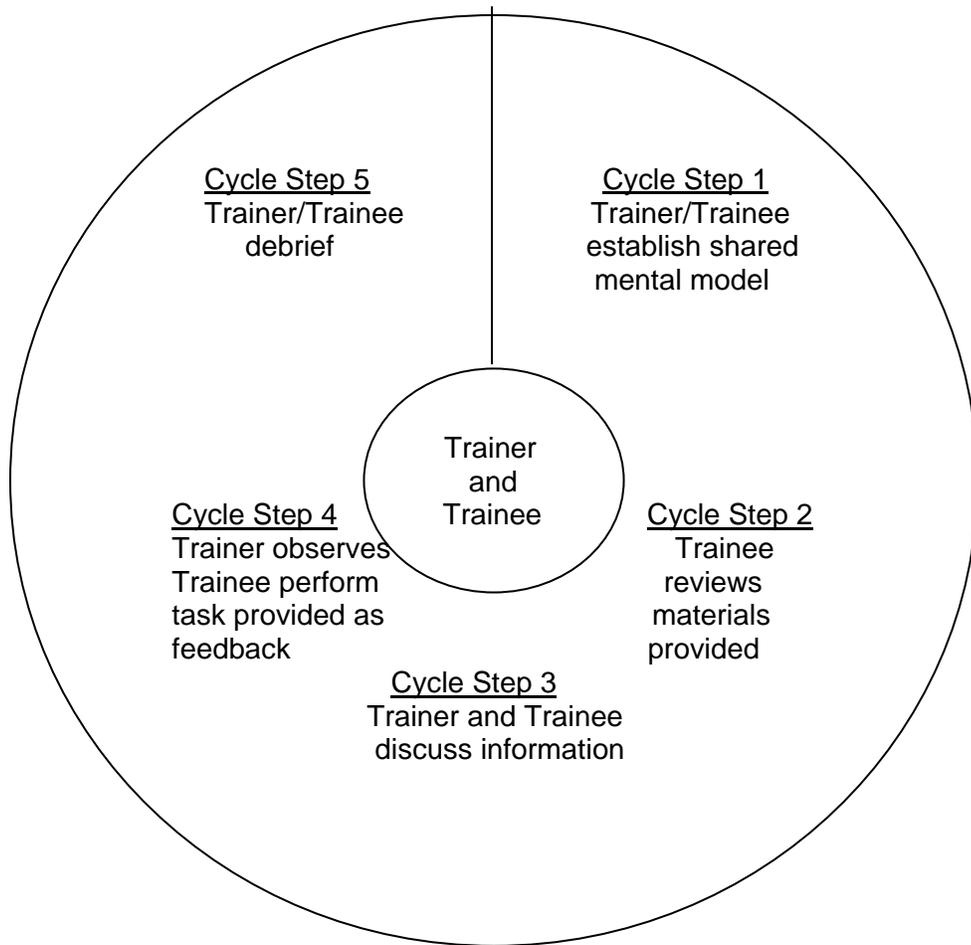


OJT Training Module Cover Sheet

Title: 506 Understand the content and function of the NSSH.
Type: <input type="checkbox"/> Skill <input checked="" type="checkbox"/> Knowledge
Performance Objective: Trainee will be able to ... <ul style="list-style-type: none">• Understand what is in the NSSH.• Understand the function of the NSSH.• Locate and understand specific responsibilities of the national office, regional offices, centers, states, and local offices in regards to soil survey program activities.
Target Proficiency: <input type="checkbox"/> Awareness <input type="checkbox"/> Understanding <input type="checkbox"/> Perform w/ Supervision <input checked="" type="checkbox"/> Apply Independently <input type="checkbox"/> Proficiency, can teach others
Trainer Preparation: Be familiar with the NSSH parts and subparts.
Special Requirements: Initiate an external learning request with a SF-182 in Aglearn for this activity. Instructions and a template are located on the training webpages for OJT modules.
Prerequisite Modules: <ul style="list-style-type: none">• 505 Understand the NCSS standards and other guidance documents.
Notes: None
Authors: Marc Crouch
Approved by: Shawn McVey

The Five–Step OJT Cycle for Declarative Training (Knowledge)



OJT Module Lesson

Title: 506 Understand the content and function of the NSSH.

WHAT	WHY, WHEN, WHERE, HOW, SAFETY, QUALITY
Cycle step 1	Trainer and trainee review the objectives and agree on the purpose of this module.
Cycle step 2	<p>Trainer and trainee should access via the internet and read/review:</p> <ul style="list-style-type: none"> • National Soil Survey Handbook: <ul style="list-style-type: none"> ○ General Table of Contents ○ Detailed Table of Contents ○ Download ○ Latest Revisions ○ Proposed Changes ○ Subject Index <p>Have trainee review the Definition and/or Purpose of each Part of the NSSH.</p> <p>Have trainee review Responsibilities within each Part of the NSSH.</p>
Cycle step 3	<ol style="list-style-type: none"> 1. Review each option on the web site for the NSSH. 2. Review and discuss each Part (600-655) of the NSSH with the trainee. 3. Emphasize to the trainee the Parts that provide guidance to a local soil survey office. 4. Review the policy and responsibilities, and compare the same for the National Soil Survey Center, regional offices, and local offices for the following NSSH Parts: <ol style="list-style-type: none"> i. 608 ii. 609 iii. 610 iv. 618 v. 627 vi. 629 vii. 630 viii. 631 ix. 638 x. 639 xi. 644 xii. 647
Cycle steps 4 & 5	Answer any questions from the trainee and make sure the trainee is comfortable with the content and

	<p>function of the NSSH and with the responsibilities of the local soil survey office.</p> <p>Trainer offers own methods used to quickly find NSSH information and thus find answers to questions that could help the trainee apply the policy and guidance. Examples are searching the detailed table of contents and bookmarking.</p>
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OJT Module Lesson Measurement of Learning

Title: 506 Understand the content and function of the NSSH.

WHAT	WHY, WHEN, WHERE, HOW, SAFETY, QUALITY
Quiz	Complete the quiz below.

SF-182

Trainee and/or supervisor access Aglearn to verify completion of the module via its SF-182.

Quiz

1. The NSSH has a part addressing updating soil surveys:
 - a. True
 - b. False

2. Quality control is the responsibility of the:
 - a. Local soil survey office leader
 - b. Regional office
 - c. State Soil Scientist
 - d. State Conservationist

3. Quality assurance is the responsibility of the:
 - a. Local soil survey office leader
 - b. Regional office
 - c. State Soil Scientist
 - d. State Conservationist

4. Proposing changes to benchmark soil status is the responsibility of the:
 - a. Local soil survey office leader
 - b. Regional office
 - c. State Soil Scientist
 - d. State Conservationist

5. Quality control of all map development activities is the responsibility of the:
 - a. Local soil survey office leader
 - b. Regional office
 - c. State Office
 - d. Digitizing Units