

## New Hampshire EQIP Application Worksheet FY 2007

### CRITICAL DATES FOR PRODUCERS IN 2007:

- **3<sup>rd</sup> application ranking cutoff date is extended to March 30, 2007**
- **Eligibility documentation filing cutoff date is April 9, 2007 for applications received by March 30, 2007**

This worksheet must be submitted with a signed and dated Program Application (Form NRCS-CPA-1200). Additional paperwork beyond these forms will be required to complete your eligibility determination, as discussed below.

<b>Applicant Name:</b>				
<b>Land Being Enrolled</b>				
<b>FSA Farm No.:</b>			<b>FSA Tract No(s).:</b>	
<b>Owner</b>	<b>Operator</b>	<b>Social Security #</b> (not needed if on CCC-501A)	<b>Tax ID #</b>	
<b>Type of Application</b>				
<b>Farmstead</b>	<b>Soil and Water Conservation</b>	<b>Forestry</b>	<b>Pasture</b>	

### **PRODUCER & LAND ELIGIBILITY**

To be eligible to participate in EQIP, an applicant must be an individual, entity or joint operation and meet all of the following eligibility criteria.

#### **A. Agricultural Producer**

As an applicant for assistance under the Environmental Quality Incentives Program (EQIP), I understand the definition of agricultural producer as someone who has sold or normally would have sold \$1000 worth of agricultural products for two of the last five years, or someone who has filed an IRS Schedule F showing profit or loss from farm operations.

I understand that to qualify as an agricultural producer to install conservation practices on eligible non-forested lands, an individual or entity must meet the above definition.

Furthermore, I understand that to qualify as an agricultural producer to install conservation practices on forested land, an individual or entity needs to meet one or more of the following criteria:

- A forest management plan or forest stewardship plan (signed application for a forest management plan meets this requirement)
- A prior record of timber harvest or revenue from timber sales
- Proof of capital investment on forest practices such as:
  - Tree Plantings
  - Forest Stand Improvement
  - Site Preparation

- Prescribed Burning
- Other Agro Forestry Practices
- Other Agricultural Commodities
- Other Crops Used for Subsistence

I have reviewed the above and **meet** the requirements as an agricultural producer.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

I have reviewed the above and **do not meet** the requirements as an agricultural producer.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

*Notes: Successful Applicants may be asked to produce copies of sales receipts or IRS Schedule F forms. An applicant who certified as a beginning farmer must also be determined as an agricultural producer. Individuals and families engaged in agricultural production for subsistence are eligible for EQIP if the production of food and fiber is the primary source of family consumption and use, or used in barter and trade.*

**B. Program Payment Limitation**

Applicants are limited to \$450,000 in EQIP payments funded through the 2002 Farm Bill.

- Have you ever received EQIP payments from 2002 or newer contracts? Yes \_\_\_\_ No \_\_\_\_
- Do you have an existing EQIP contract? Yes \_\_\_\_ No \_\_\_\_

**D. Compliance with Tenants & Sharecroppers Provisions**

You must be in compliance with the provisions for protecting the interests of tenants and sharecroppers, including the provisions for sharing EQIP payments on a fair and equitable basis. NRCS will not approve contracts with landlords who do not give tenants and sharecroppers an opportunity to participate in EQIP, or who reduce the number of tenants in anticipation of EQIP participation. A signed statement by the tenant or sharecropper voluntarily relinquishing his or her rights to the farm or EQIP benefits may be offered as sufficient evidence to show voluntary removal.

**E. Eligibility Documentation**

Applicants must ensure the following documentation is completed not later than the eligibility deadlines set by the Natural Resources Conservation Service (NRCS) for application ranking and continuing throughout the life of the EQIP contract. **The eligibility deadline date is April 9, 2007 for applications received by March 30, 2007.**

- 1. Form AD-1026 - Compliance with Highly Erodible Land & Wetland Conservation Provisions.** Payment eligibility requires participants to file an AD-1026 to develop and use conservation systems on highly erodible land that are planted to annually tilled crops and to be in compliance with wetland provisions. FSA maintains these records.
- 2. Form CCC-526 - Compliance with Average Adjusted Gross Income (AGI) Requirements**  
Each individual or entity that requests program benefits must certify that the average adjusted

gross income for the preceding 3 tax years was \$2.5 million or less and certify whether 75% of the amount represented was from farming or forestry operations. This requires filing Form CCC-526 with NRCS. If you applied in preceding years, you will need to update the form with current information.

- 3. Form CCC-501A – Member’s Information.** A CCC-501A must be completed and on file for all applicants except for individuals. Each member’s name, Social Security or employer identification number, address and percentage share of ownership must be provided.

### SUMMARY OF FORMS REQUIRED FOR AN APPLICATION PACKAGE:

Criteria	Documents/Forms	Action	Where to File
Program Application	NRCS-CPA-1200	Complete and submit, signed & dated. <i>Requires the landowner's signature, if the enrolled land is rented and structural practices are planned.</i>	NRCS
Contract Terms & Conditions	NRCS-CPA-1202-CPC (appendix)	Review at time of application. Requires signature by <u>all</u> program participants when contract is signed.	NRCS
2007 EQIP Application Worksheet	NH EQIP Application Worksheet	Complete and submit, signed & dated, <i>with attachments as required</i>	NRCS
Control of the Land	Deed, lease, or other	Submit copy with application worksheet	NRCS
Person/Entity Determination	CCC-501A	Complete and submit, signed & dated	NRCS
Direct Deposit Sign-up	SF-1199A	Complete and submit, signed & dated	NRCS
Compliance with AGI	CCC-526	Complete and submit, signed & dated	NRCS
Compliance with HEL/WC	AD-1026	Complete and submit, signed & dated	NRCS
Signature Authority	See below	<i>If needed</i> , submit, signed & dated	NRCS
Power of Attorney	NRCS-CPA-09	<i>If needed</i> , submit, signed & dated	NRCS
Permission of the Landowners	Letter from landowner	<i>If needed</i> , submit, signed & dated	NRCS
Tenants/Sharecroppers Protection	Letter from tenants and sharecroppers	<i>If needed</i> , submit, signed & dated	NRCS

### FORMS DEADLINE AND GUIDANCE:

- The NH EQIP Application Worksheet and Program Application (Form NRCS-CPA-1200) are to be completed, signed, dated and on file at the USDA Service Center by close of business on **March 30, 2007** to be processed for the third ranking period. Applications signed after the cutoff date will be processed in the following ranking period.
- For applications received by March 30, 2007, all required documentation as noted in paragraph E above must be completed not later than **April 9, 2007**. Applicants who do not meet this deadline will have their applications processed in the following ranking period if the required documentation is completed by the following ranking period eligibility deadline.
- The contract (NRCS-CPA-1202) must be **signed by all individuals receiving a cost-share payment** or the legally authorized representative of an entity or joint operation.
- Signature authority documentation** must include:

- a. Documentation establishing the entity (i.e. articles of partnership, trust agreement, charter, corporation papers, etc.
  - b. Proof of signature authority (if not already documented above) clearly authorizing the named individual(s) to enter into a cost-share contract with NRCS and having the power to sign all contract documents on behalf of the entity (i.e. signed and dated minutes of a meeting of the entity members, a letter signed by all members of the organization, power of attorney, by-laws, etc.) Documentation must show that the person authorizing an individual to sign for the entity has the right to do so.
5. If the land has been placed into a trust or similar entity, the cost-share contract must be written in the name of the trust or entity.
6. In the case of an entity, all cost-share assistance documents must be signed in the name of the entity using an indicator such as “by” or “for” in every instance that requires a signature (i.e. John Doe Irrevocable Trust by Mary Smith)

**APPLICANT(S) SIGNATURE**

*The undersigned certify that the above information accurately represents the applicant, land and agricultural operation associated with this application for the Environmental Quality Incentives Program (EQIP).*

\_\_\_\_\_ (Date) \_\_\_\_\_  
(Signature)

\_\_\_\_\_ (Date) \_\_\_\_\_  
(Signature)