

Eligibility – Charitable or Non-Profit Organizations
(Includes clubs, societies, fraternal and religious organizations and non-profit private schools)

Tax ID Type: Employer Identification Number (EIN). An EIN may be obtained at www.irs.gov.

Eligibility Forms:

- **AD-1026, Highly Erodible Land Conservation (HELC) and Wetland Conservation (CW) Certification (dated 10-30-14).**
 - One for the organization
- **CCC-941, Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information**
 - One for the organization
 - None for members unless they are guaranteed a payment.
- **CCC-901, Member’s Information**

Instructions for the AD-1026

Blocks 1-3 – Enter the name, tax ID, and enter the program year as the crop year.

Block 4 – **Affiliates:** Enter “none”.

Block 5 – Check one of these boxes if the statement applies and continue to Part D and sign and date; otherwise continue to Part B.

Instructions for the CCC-941

Block 1 – Enter the county where land is located.

Block 2 – Enter full legal name and address. This must exactly match what is on file with the Internal Revenue Service (IRS).

Block 3 – Enter the nine-digit tax ID number.

Block 4 – Enter the Program Year (fiscal year).

Block 5 – Check appropriate box.

Block 6 – Sign as indicated in **Signature Authority** below.

Block 7 – Enter title/relationship to the organization.

Block 8 – Enter the date.

Instructions for the CCC-901

Blocks 1 & 2 – Enter the county and state where the land is located.

Block 3 – Enter the program/fiscal year for which you are applying

Part A – Enter full legal name of the organization and full EIN.

- #1-5 – Enter the statement on the form “**non-profit – no member receives benefits as an individual.**”

Part B, C, D & E – Leave blank.

Part F – Certification

- #1 – Sign as indicated in **Signature Authority** below.
- #2 – Enter title.
- #3 – Enter date.

Signature Authority: Because no member receives benefits as an individual, signature authority cannot be granted by the use of a CCC-901 form. You will need to provide:

- Letter of authorization on the organization's letterhead signed by the legal head of the organization or church.
- Whoever is being granted signature authority from the legal head of the organization or church must also sign the letter. This can be more than one person.
- Individuals authorized above may re-delegate authority to an agent using a valid power of attorney form (FSA-211) notarized (or witnessed by FSA as applicable).