



**United States Department of Agriculture
Natural Resources Conservation Service**

The 2015 Oklahoma **Entity** Application Checklist for:

Agricultural Conservation Easement Program - Agricultural Land Easement
(ACEP-ALE)

Cooperating Entity Information

Entity Name: _____

DUNS Number: _____

www.sam.gov activation date: _____

Required documentation that must be attached to the entity application

- Form NRCS-CPA-41, "Entity Application for an Agricultural Land Easement (ALE) Agreement"
- Form SF-424, "Application for Federal Assistance"
- Form SF-424A, "Budget Information - Non-Construction Programs"
- Form SF-424B, "Assurances - Non-Construction Programs"
- List of easements acquired, held, managed, and/or enforced by the applying entity
- Managing documents (articles of incorporation, bylaws etc...)
- Information on the conservation or farmland protection program currently in place
- Evidence of authority to acquire, manage, or enforce conservation easements
- Appraisal, survey, and title policies or standards
- Stewardship and monitoring policies
- List of staff and/or volunteers with corresponding responsibilities
- Signatory authority documentation authorizing an individual to sign on its behalf