

# State Specific Training Module for Delaware

## Purpose of this Module

This module will provide some general information that TSPs need to conduct conservation planning in our state. This information is general in nature so the TSP may need to follow up with additional reading or training to make sure they have the knowledge, skill, licenses and certifications to conduct conservation planning in this state.

## Review of State Laws

Delaware requires that the competence of all nutrient management planners be certified by the Delaware Department of Agriculture.

Certificates are valid for one year and can be renewed on or before the expiration date.

[http://dda.delaware.gov/nutrients/nm\\_cert.shtml](http://dda.delaware.gov/nutrients/nm_cert.shtml)

## Review of Important Resource Issues

There are two federally listed Threatened and Endangered Species in Delaware, the Bog Turtle and the Red Knot. Bald Eagle is protected under federal law. There are several species of greatest conservation need. The list can be found at the following website:

<http://www.dnrec.delaware.gov/fw/dwap/Pages/default.aspx>

## Review of Major Land Uses or Agronomic Practices

Delaware's major agricultural land use is cropland, with a rotation of corn, soybeans, and small grain.

A major of Delaware's cash farm income comes from the poultry industry.

## Review of Major Land Ownership

The major of land in Delaware is in private ownership.

Approximately 13% of Delaware is public lands. Most of the public land is managed for multiple use, including recreation, public hunting, and forestry. State owned agricultural land is leased to farmers.

## Expected TSP Workflow

- The State Resource Conservationist (SRC) will be responsible for reviewing TSP conservation planning for the National Planner Certification.
- Subsequent conservation plans will be reviewed by the District Conservationist (DC) at the local USDA Service Center.
- The SRC will conduct plan reviews for TSP planner certification renewals.
- TSPs will work with the local District Conservationist to make sure the proper environmental evaluations (NRCS.CPA.52) are completed.

## Additional References or Training

- DE Field Office Technical Guide at [www.nrcs.usda.gov](http://www.nrcs.usda.gov)
- Nutrient Management Certification courses  
<http://extension.udel.edu/ag/nutrient-management/delaware-nutrient-management-certification-sessions/>
- Mid-Atlantic Nutrient Management Handbook  
<https://extension.udel.edu/ag/files/2013/06/The-Mid-Atlantic-Nutrient-Management-Handbook-2006.pdf>
- Nutrient Management Handbook for Delaware  
<http://ag.udel.edu/dstp/UDNMHandbook%20Title.html>
- Delaware Professional Engineers Act for licensing requirements on engineering practices  
<http://delcode.delaware.gov/title24/c028/index.shtml>

## Certificate of Completion

After viewing the State Specific Training module, please print and sign the completion certificate on the following slide.

The certificate is your acknowledgement that based on the information provided in this module, you have the proper knowledge, skills and ability to conduct planning in this state.

Send the signed certificate to the State TSP Coordinator. Copy the below link to your browser for a list of State TSP Coordinators.

<https://techreg.sc.egov.usda.gov/RptStateContact4Admin.aspx>

## STATE SPECIFIC TRAINING MODULE COMPLETION CERTIFICATE

I, \_\_\_\_\_, hereby verify I have viewed and understand the  
*TSP Name*  
content of the Delaware State Specific Training Module and affirm I have the  
knowledge, skills and ability to conduct conservation planning services in that  
state.

\_\_\_\_\_  
TSP signature

\_\_\_\_\_  
Date

## Non-Discrimination Statement

### Non-Discrimination Policy

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### To File an Employment Complaint

If you wish to file an employment complaint, you must contact your agency's EEO Counselor within 45 days of the date of the alleged discriminatory act, event, or in the case of a personnel action. Additional information can be found online at [http://www.ascr.usda.gov/complaint\\_filing\\_file.html](http://www.ascr.usda.gov/complaint_filing_file.html)

### To File a Program Complaint

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9419, by fax at (202) 690-7442, or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)

### Persons with Disabilities

Individuals who are deaf, hard of hearing or have speech disabilities and you wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

Persons with disabilities, who wish to file a program complaint, please see information above on how to contact us by mail or by email. If you require alternative means of communication for program information (e.g., Braille, large print, audiotope, etc.), please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

### Supplemental Nutrition Assistance Program

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish, or call the State Information/Hotline Numbers.

### All Other Inquiries

For any other information not pertaining to civil rights, please refer to the listing of the USDA Agencies and Offices.



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